Conference Room Reservations at 1224 Kinnear Road

for external groups

OARnet and Ohio Supercomputer Center conference spaces are available to external affiliates who have been referred by OARnet/Ohio Supercomputer Center executive management teams or have missions that align with the mission of the two organizations. Otherwise, please refer to the Ohio Supercomputer Center website for Bale Theater rental details.

Reserve a Room

Please visit the conference room reservation page to make a reservation or submit an inquiry:
www.oar.net/services/conferencerooms/reserve.shtml

Bale Theater: http://www.osc.edu/about/conferencerooms/reserve.shtml

Parking & Building Information

Free parking for visitors is located in the west and south lots at 1224 Kinnear Road. Parking passes must be obtained from the meeting coordinator. Pay-and-display parking is available in the OSU north parking lot, but the organizations prefer you do not use this method of parking. For more details on parking and directions to 1224 Kinnear:
www.oar.net/about/visitOARnet.shtml

Please note that all doors are locked at all times and are only accessible to staff and students with a valid ID.

Contact for entering the building, in preferred order

- OARnet Sarah Sed, program coordinator, (614) 292-1684; OSC Elizabeth Stong, program coordinator, (614) 688-8300
- James Rader, facilities manager, (614) 395-6573
- OARnet Service Desk, (614) 292-9191

Catering Information

- OARnet and OSC are not responsible for food and/or beverage planning and payment.

Instructions for food delivery personnel/caterers:

- Deliver to 1224 Kinnear Road, Columbus, Ohio 43212
- Enter the west entrance of the building.
- Provide caterer with your cell phone number.

Restaurants and Catering around OARnet:

- University Catering
  47 Curl Drive Columbus, OH 43210 - (614) 688-3562
  http://universitycatering.osu.edu/

- Donatos (King Ave. and Northwest Blvd.)
  1612 Northwest Blvd., Columbus, Ohio 43212 - (614) 486-5363
  www.donatos.com

- Jimmy Johns Gourmet Sandwiches
  851 West 5th Ave., Columbus, Ohio 43212 - (614) 424-8800
  www.jimmyjohns.com

- Starbucks
  1315 West Lane Ave., Upper Arlington, Ohio 43221 - (614) 485-1202
  www.starbucks.com

- Tommy’s Pizza
  1350 West Lane Ave., Columbus, Ohio 43221 - (614) 486-2969
  www.tommyapizza.com

- The Shops on Lane Avenue
  Includes Whole Foods, various restaurants and specialty shops.
  1675 West Lane Ave., Upper Arlington, Ohio 43221
  www.theshopsonlaneavenue.com

- Experience Columbus Dining Guide
  Experience Columbus Dining Guide provides additional suggestions.
  http://www.experiencecolumbus.com/dine-here.cfm
**Conference Rooms** at 1224 Kinnear Road

### Bale Conference Room

**Room** #120B • **Size** 832 sq.ft.

**Room Use** Primarily for large meetings/presentations

#### Room Details
- **Table seating** = 22
- **Additional seating** = +16
- **Optional seating** w/ small tables = +12
- **Maximum seating** *= 50
- **Wireless access** = yes
- **Videoconference** = yes
- **Conference calls** = yes, your own bridge number will be needed

#### Equipment Details:
- **Presentation laptops** = 1
- **Touch screen** controller for screen and projector
- **VGA connectors (2)** provided to connect laptop to projector
- **Audio available** via standard desktop speakers or special arrangement
- **Power outlets** and **ethernet cables** available in table compartments

* = Special arrangements are required for this configuration.

### Bale Theater

**Room** #120L • **Size** 1774sq.ft.

**Room Use** Primarily for presentations/instruction environment

#### Room Details
- **Standard seating** w/ computer station = 45
- **Optional seating** *= +35
- **Maximum seating** *= 80
- **Wireless access** = yes
- **Videoconference** = yes
- **Conference calls** = yes, your own bridge number will be needed
- **No food or beverage allowed**

#### Equipment Details:
- **Presentation laptops** = 1
- **Touch screen** controller for screen and projector
- **VGA connectors (2)** provided to connect laptop to projector
- **Audio available** via 1/8" headset plug at podium, and via standard desktop speakers or special arrangement
- **Power outlets** and **ethernet cables** available in vertical panel at seat location

* = Special arrangements are required for this configuration.
Elvis Telepresence Conference Space

Room #350R • Size 250 sq.ft.

Room Use Primarily for videoconferencing or meetings

Room Details
- Standard seating = 12
- Maximum seating = 12
- Wireless access = yes
- Videoconference = yes
- Conference calls = yes, your own bridge number will be needed

Equipment Details:
- Presentation laptop = 1
- Monitors = 4
- Projection screen = 1
- VGA connector provided to connect laptop to projector
- Touch screen controller for screen and projector
- Audio available via a Chat 150 noise canceling microphone connected to the laptop
- Power outlets and ethernet cables available in table compartment